

**Rideau Lakes ATV Club**

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**MONTHLY CLUB MEETING AGENDA**

**April 4<sup>th</sup>, 2023**

1. Roll Call
  - a. Meeting began 7:09 pm with 17 members in attendance.
2. Minutes from last meeting
3. Membership Report
  - a. Add Barbie to members list.
  - b. Reminder when purchasing pass to “opt in” to receive emails and updates from OFTAV and Clubs as that is what Rideau Lakes is using to communicate club information.
  - c. 236 members equal to last year.
4. Treasurer Report
  - a. Current bank balance is \$21,062.85 \$11,134 of that is to go into Long Term Savings
  - b. Last month income/expenses
    - \$537.34 came in from permit sales.
    - Spent \$430 for the OFATV AGM registration. Total AGM casts are forecasted to be around \$1200. The club pays for 2 delegates to attend.
  - c. Reviewed to the 2022 budget.
    - Most categories we were on budget or under.
    - Will spend the \$1000 budgeted for signs by the end of the year.
  - d. Taxes – need to get an update on where we are with our taxes.
  - e. Proposed budget for 2023.
    - Expecting trail permit revenue to be about the same this year with about 230 members.
    - Most budget categories will be about the same as last year.
    - Need to get at least 6 paid Points of Interest on our map this year. We really need a Sponsor Coordinator to manage and work with members to talk to local businesses.
5. Trail Maintenance Report (Mike)
  - a. List of proposed projects was reviewed.
  - b. First priority once the trails open will be to fix the bridge on laming road and will work with the Athen’s snowmobile club.
  - c. Limerick Forest cleanup day – Justin volunteered dump trailer – need garbage cleanup – late May target date. Will be a weekday as Robin is going to bring her class out to help with clean up.
  - d.

6. Wardens Report
  - a. Warden Training
    - Discussed the need for more Warden's and will look at hosting another Warden training course in May/June. If you are interested in becoming a Warden email [info@rlatvc.org](mailto:info@rlatvc.org).
7. Trail Updates
  - a. Status on Expansion – reviewed list of potential expansion
    - Karen and Yves will meet with the one landowner along Matheson Road to allow us a connection to Lorne Street.
    - Mike will meet Beckwith township to discuss connecting to Franktown and Ashton station.
  - b. Landowners Package has been updated and will be included in any discussions with Landowners.
  - c. If anyone knows of possible trails, please email [info@rlatvc.org](mailto:info@rlatvc.org).
8. Quarter Master Report
  - a. Sign Order – more 20 km speed signs needed, directional signs.
  - b. Signposts needed Mike has about 20 left.
  - c. Club ATV Purchase – Josh
    - Josh presented cost for a 2023 HiSun Sector 750 EPS SxS. Our cost from Commercial Alternator is \$14,699.00 plus tax. Recommended adding a rear windshield for \$350. Commercial Alternator will also add the club logo on the machine.
  - d. A motion was put forth to purchase the SxS.
    - Motion by Mike Starr: To spend up to \$20,000 on a 2023 HiSun Sector 750 EPS SxS from Commercial Alternator.
    - Seconded by Ted Mills.
    - Unanimous Decision – motion carried.
  - e. New Trail Closed sign proposal. Will look a creating a new trail closed sign that is specific to ATVs to use on trails shared with snowmobiles to indicate when they are closed for ATVs. It will have the “No ATV” symbol with the following text: “Trails are currently CLOSED for ATV/SxS use”.
9. Need to look at buying a ‘bush hog.’
10. OFATV and District 1 Update
  - a. OFATV AGM – May 26<sup>th</sup> to 29<sup>th</sup> - Justin and Mike going.
  - b. Justin and Mike will present in June meeting.
11. Marketing and Sponsorship
  - a. Need a sponsorship coordinator- would like to include marketing, to help dev the pkg and support promoters.
  - b. Ted Mills is interested in this role and will be voted on at the club AGM.
12. RLATVC Swag –
  - a. Mike to investigate another hoodie order with a light fabric (look for lighter fabric)
  - b. Justin to investigate stickers (4” and 6”)
  - c. Other items for this year are t-shirts, ball caps – quotes forthcoming.
13. RLATVC AGM – May 2<sup>nd</sup>

- a. Executive Elections – President, Treasurer, Secretary are up for election this year. Anyone interested in running for these positions can email nominations to [info@rlatvc.org](mailto:info@rlatvc.org) or can be nominated (yourself or by someone else) the night of elections. So far nominations are as follows.
- President - Mike Starr will be running for President. If successful, he will need to step down as Vice President
  - Secretary - Karen Lavoie will be running for Secretary.
  - Treasurer – currently vacant
- b. Club Officer positions – Officer positions are up for election each year. Below are a list of the positions and who is current in the role. Anyone interested in running for this position can email nominations to [info@rlatvc.org](mailto:info@rlatvc.org) or can be nominated (yourself or by someone else) the night of elections.
- Chief Warden – Josh
  - Trail Coordinator – Rick
  - Volunteer coordinator – Robin
  - Marketing / Sponsorship Coordinator – Vacant. Ted Mills is running for this position.
  - Trail maintenance coordinator – Mike Starr
  - Webmaster – Mike Starr
  - Quartermaster – Ted Mills
- c. Club By-law updates
- Motion 1 (Mike Starr): Update the role of the Sponsorship Coordinator to be the new Marketing and Sponsorship Coordinator
    - Update section 3.1 so that the Title now reads Marketing and Sponsorship Coordinator
    - Update Section 3.6 to read as follows.

“The Marketing and Sponsorship Coordinator directs and organizes sponsors of the club and coordinates the user of sponsor advertisements at club events and in printed material such as the website brochures, etc. The Marketing and Sponsorship Coordinator is also responsible for managing all social media promotions including recognizing sponsors, promoting the club and events, and answering questions. The coordinator will also be responsible for any merchandise material.
  - Motion 2 (Mike Starr): Update section 1.5 of the bylaws to change the club meeting and AGM dates.
    - Update section 1.5 to read as follows; “The club will meet monthly on a regular basis. Meeting date and time can be changed and will be communicated to the members through email, website, and social media channels.”
    - The AGM is held on the regular meeting date no later than the last month of the fiscal year (current fiscal year end is May 31<sup>st</sup>) Must give 30 days’ notice should the AGM be earlier than the last month of the fiscal year.

14. Upcoming Events

- a. Missing link poker run May 6th.
- b. Use the members list for club members to chat and organize group rides. If you would like to be added to the Members list, email [info@rlatvc.org](mailto:info@rlatvc.org). And your email address will be added. Anyone part of the list can send an email to the group by emailing [members@rlatvc.org](mailto:members@rlatvc.org).

15. New Business (Round Table)

- a. Motion by Mike Starr: To hold the 2023 RLATVC AGM next month on May 2nd, 2023 @ 7:00pm
  - Seconded by Yves Lavoie
  - Motion carried.
- b. Motion by Mike Starr: To spend up to \$250 on snacks for the RLATVC AGM held on May 2nd, 2023.
  - Seconded by Jamie Sleeth
  - Motion carried.
- c. RLATVC trail open date.
  - OVRT opens May 1st so will open some trails to be able to access Smiths Falls
  - The rest of the trail system will open once the trails are dry enough.
- d. Josh asking if anyone or the club would like to have a booth at the Ottawa Adventure show - \$500 for booth - - have to say no for this one, but keep in mind for later – no funding at this time and need swag. **Mike will be reach out to District 1 to discuss doing a district event such as this in future.**

**Meeting adjourned at 9:05 pm**

Next meeting is our **AGM** on May 2<sup>nd</sup> @ 7:00pm at 4 Degrees Brewery

**Attendees**

Mike Starr	Debbie McMillan
Neil McMillan	Mark Turbull
Teena Slate	Julie Serre de St Jean
Andrew Serre de St Jean	Gary Garland
Justin Leduc	Jamie Sleeth
Ted Mills	Karen Lavoie
Yves Lavoie	Barbie Kingston
Billy Showers	Josh Hicks
Robin Bridgman	